



CHILD & FAMILY CENTER

EDUCATION BUILDING RENTAL

Space highlights

- 4,500 square foot multi-purpose facility (including bathrooms and kitchen)
- 3,000 square foot open area
- Accommodates:
 - 150 people banquet style seating
 - 130 people banquet seating when set up with podium and presentation space
 - 190 theatre style
- Area can be divided into three (3) rooms for multi-purpose events
- Audio visual system with large projector screen in main area
- Included in fees:
 - Set up of tables and chairs
 - Podium
 - Cleaning fee
 - Free parking

Make a reservation or view the current rates at: <https://www.childfamilycenter.org/rent-our-education-building/>

RATES	For Profit/Commercial Business Use Rate		Non-Profit/School Use Discount Rate	
	Up to 100 Attendees	101-215 Attendees	Up to 100 Attendees	101-215 Attendees
Weekday Rates (Monday – Friday) ⁱ				
Half Day (between 2 and 4 hours) ⁱⁱ	\$325	\$425	\$265	\$380
Full Day (between 4 and 8 hours)	\$550	\$700	\$425	\$575
More than 8 hours	Reviewed on a case-by-case basis; extra fees apply based on event.			
Weekend Rates (Saturday – Sunday) ⁱ				
Half Day (4 hours) ⁱⁱⁱ	\$650	\$750	\$520	\$635
Full Day (between 4 and 8 hours)	\$1,100	\$1,400	\$850	\$1000
More than 8 hours	Reviewed on a case-by-case basis; extra fees apply based on event.			
Additional Needs (per reservation)				
Kitchen Access (includes cutlery, fridge, dish washer, sink)	\$50			
Meeting Technology and Support (includes audio, speakers, projector, extension cords)	\$50			
Tableware/Linens	Costs vary. Current pricing will be verified and reviewed with lessee.			

- Rental Application and deposit fee of 30% of the total rental fee due two (2) weeks prior to the reservation date.
- Liability Insurance may be required, inquire within.
- Alcohol not permitted to be served during weekdays.

ⁱ Holidays are not available for rental

ⁱⁱ 2 hour rental minimum on weekdays (Monday – Friday)

ⁱⁱⁱ 4 hour rental minimum on weekends (Saturday – Sunday)